

**SUS Board Meeting  
Minutes – February 14, 2013**

**Present:** Joe DeFranco, President Terry Lagana, Vice Commodore  
Minnie Ingardia, Membership Dawn Daly, Membership  
Susan Anderson, Editor Newsletter Janet Steinberg, Sailing Events  
Lory Crisorio, Public Relations Zoran Dacic, Director of Skippers

**Absent:** Peter Luciano, Commodore Joan Billows, Secretary  
Ellen Burke, Special Events Danielle Swanson, Special Events  
Chip Munk, Treasurer Sequoia Sun, Programs  
Jim Tiernan, Education

The meeting was held at the Norwalk City Hall in Norwalk, CT and called to order by Joe DeFranco, President, at 7:46 pm. The delay was due to weather. Lory Crisorio volunteered as timekeeper and, in absence of Joan Billows, Janet Steinberg volunteered to take the minutes.

**President Remarks:** Joe welcomed Zoran Dacic, newly elected Director of Skippers.

**Minutes:** The minutes of the January 9, 2013 having been read Proposal to accept by Terry L. Approved unanimously. With adjustment in correction in spelling of ISCHODA YC. Corrected minutes as per Joe DeFranco pdf file.

**Treasurer's Report:** Chip absent - An overview of the Annual club audit was presented. There were questions as to whether the format met all current laws (agreed that it does).

The reports of the previous month were presented and approved. (delay due to storm interruptions). J Steinberg (1) - Terry L (2)

**Communications:** No communications received.

**Committee Reports:**

**Membership:** Three new membership renewals. No telephone calls received. Telephone contract was renewed. \$170.00 refund. Membership and Masthead Editor are working on Skipper photos for inclusion in the Masthead.

**Programs:** No definite program schedule confirmed to date. Terry has confirmed program sites booked. for the year..

**Special Events:** St Patrick Day party flyer to be inserted in Masthead for March. Reservations and check are to be sent to Ellen B before 3/10/13. Neither Ellen nor Danielle will be available for party. Volunteer board member needed to be present to collect the money.

January event at Long Ridge Tavern had 34 in attendance and was overseen by Pat Lawrence.

**Public Relations:** Lory suggested the club could consider targeted advertisements for membership. Windcheck named as an example.

Renting a booth at Norwalk Boat Show also suggested. If so, a new SUS banner would be needed. Terry to investigate both. Norwalk Boat Show is late in season so results of SUS presence would be minimal for this year.

**Newsletter:** Susan reminded everyone the deadline for Masthead is 15<sup>th</sup> of the month. Could directors and others requested to send articles of upcoming and past events for future publications. Need article/photos on Long Ridge Tavern brunch.

February Masthead had insert of a website article from an Internet discussion group about La Buona Vita.

**Education:** Vivian Werner had suggested to Board that practicing marine radio technique would be helpful go allow crew to become familiar with the equipment. Jim is checking out a time and place for this event. Use of the marine radio is also part of dockside orientation.

**Skippers:** Cruise Schedule 2013 has been adopted. Crew changeover is to be in New London. Cruise dates are July 20-August 3.

Emergency Information - Various procedures of how crew could provide skippers with pertinent emergency information were discussed. A sealed envelope with relevant information (physician name, insurance card, etc) suggested. The envelope would be brought onto boat at start of sail and taken off boat (by individual) at end of trip. To be discussed further.

**Vice Commodore:** A review of venues given. Terry has been in discussion with the Norwalk Inn. She has able to get an agreement for the patio room for meetings, \$300. Other rooms are also available at \$300 but, at this lower rate, audio/visual equipment and tables are not furnished.

**Ideas Committee:** No recent activity or monthly reports. Committee is considering dissolution but continuing as an unofficial group. A formal notice is needed from Rick Takatsch, Committee Chair.

**Website Development Committee:** Development ongoing. Questions as to whether or not the membership application should include an entry for birthday to be referenced for demographic information purposes. Discussion was divided ... four opposed it and four would accept birth month/day (no year) and age *range* added as *optional* entries.

## **Unfinished Business**

### **Annual Meeting & Awards:**

Special Award – Chip and Lory are collaborating.

There was a general discussion over “Special Awards”.

Neptuna awards – Last year’s Neptuna recipients, Chip and Janet, are collaborating over 2013 recipients.

Bob Spears agreed to repeat MC duties this year after his successful performance at last year’s awards presentations.

Schedule of Events 2013 is to be compiled by Secretary Joan. Input to be collected from Board and Skippers. Terry will send venues to Joan. March 14 completion is targeted to permit release on March 21.

Trophy manufacturers - Lory presented catalog of trophies for review (Crown Awards). General discussion held over types of trophies. Plaque w/boat barometer suggested as something to hang on wall versus something for a shelf (practical instead of ornamental). In addition, various small items noted as potential promotional items which could be given to new members on joining (e.g. key ring, etc).

**New Business:**

**Skippers gifts** - Proposal by Joe for club funding of 2013 skippers gifts. Approved unanimously.

**Extensive service awards** - Should this be considered for awards? Those present agreed yes.

**Meeting fee & Unpaid Special Event fee** - The club guest who didn't show up for the Holiday Party and didn't cancel RSVP has now honored the unpaid fee. A protocol for collecting future unpaid fees discussed. If an unpaid no-show RSVP results in a venue cost to the Club, that payment will be due from the member (or guest) prior to attendance at the next event or with membership application/renewal. Proposed by Joe and seconded by Terry – passed unanimously.

**Email Protocol:** To avoid viral Board emails, consider using BCC addressing and do not indiscriminately hit "Reply All".

**Classifieds Protocol:** Third member for Ad Committee, along with President and Newsletter Director, needed for 2013 per Bylaws. Terry selected.

**PA System** – Purchase of a replacement system reviewed. Need to get estimates.

**Suggestions Box:** No suggestions in Suggestion Box of late. Would the currently invited emailed and spoken suggestions from the membership be adequate without having a box at the meetings?

**Good and Welfare:** A card of condolence to be sent to Joan, on the passing of her mother.

Meeting adjourned at 10.00 pm.

**Respectfully submitted**  
**Janet Steinberg**