

SUS Board Meeting  
Minutes - March 14, 2013

**Present:**

Joe DeFranco, President	Dawn Daly, Membership
Minnie Ingardia, Membership	Janet Steinberg, Sailing Events
Chip Munk, Treasurer	Zoran Dicic, Director of Skippers
Terry Lagana, Vice Commodore	Ellen Burke, Special Events
Joan Billows, Secretary	

**Absent:**

Susan Anderson, Newsletter	Lory Crisorio, Public Relations
Peter Luciano, Commodore	Danielle Swanson, Special Events
Jim Tiernan, Education	Sequoia Sun, Programs

The meeting was held at the Norwalk City Hall in Norwalk, CT and called to order by Joe DeFranco, President, at 7:17 p.m.

**President Remarks:**

**Minutes:** The minutes of the February 14<sup>th</sup> meeting were read. Terry L. moved to approve as read. Dawn approved, all in favor.

**Treasurers Report:** Since Chip was delayed, Joe called to have report read upon Chip's arrival.

**Communications:** Minnie brought up a question which new member Michael Miller asked regarding whether he can make announcements at meetings about summer trips he organizes.

**Committee Reports:**

**Membership:** Seventeen new membership renewals. Four new members, one pending due to lack of signature.

**Programs:** Joe read email from Sequoia. Speakers are scheduled for April and May. June's speaker is in process and there are no speakers for August and beyond.

**Special Events:** There is a good response for St. Patrick's Day party at O'Neill's. Ellen will pay for event with ATM. *After Work Party* at East Side Café is confirmed for April 13, 2013. *Cast Off Party* in May is to be determined. Ellen and Danielle are still working on wording of announcement in Masthead of club cancellation policy.

**Public Relations:** No report.

**Education:** MOCs (Membership Orientation Class) and DOCs (Dockside Orientation Class) are in place. Discussion on workshop of handsets. Joe D. suggested we use Coast

Guard Auxiliary Base during the June 2<sup>nd</sup> meeting for handset lessons and practice. Jim in absentia suggested we use walkie-talkies for practice.

**Sailing Events:** Skipper lists will be ready next Tuesday. Janet is still going over list to see which skippers are still members. Will color code events list on soft copy, website list. Hard copies will not be color coded due to expense.

**Skippers:** Cruise schedule adjusted from a one day to a two-day stay in New London. Five Island Sailaway is cancelled. Date of Oyster Bay Sailaway changed to October 19/20. Zoran suggested skippers have a first aid kit onboard, but it will not be mandatory. On another safety note, for those members participating in the cruise, a sealed envelopes with basic emergency contact and health related information will be collected before the cruise.

Sailing skills can be part of the day sail agenda. It is up to skippers to go over basics at the start of day sails and include any sailing practice or sailing skills enhancement during the day sail. Joe suggested we should turn radios on and use them hourly, as was done in the past. In light of the previous item under education, Joe mentioned Channel 24 is a practice channel if skippers choose to go over radio use.

Report of last skippers meeting: Out of thirty skippers, ten were present at skippers meeting.

**Ideas Committee:** no reports.

**Website Development:** Committee Chair finished both committee review and input process and will send to Heather by the end of next week (March 22<sup>nd</sup>).

**Unfinished Business:**

Annual Meeting, March 21: Outgoing board members will review what they did and new members will state their plans for new season. For presentation of awards, meritorious will come first then roast awards. Joe will see if we can get special awards in time for the meeting and will follow up with Chip and Janet on Neptuna awards.

**Activity Calendar/Special Events:** Terry suggested we include July Fourth Fireworks at Echo Bay. All other programs to be determined and to be announced. Calendar good to go for the March 21<sup>st</sup> meeting.

**Suggestion Box:** Since there are no suggestions in box, Joe asked if we can discontinue box. All in favor.

**Treasurer's Report:** Board members Received email from Chip at 8:04

Since Chip revised 2013 budget after the November vote, Joe went over line item changes and asked for a vote to approve the revised budget. Terry made motion to accept, Zoran, seconded. All approved. When Chip arrived at 8:15 he provided hard copies of MARCH 2013 Treasurer's Report and answered questions. Voice vote – all approved it be accepted as written.

Audit from Margaret Lee will be in the annual handout.

**New Business:** At January Skipper's Meeting, Skippers suggested we have an auction of boat items instead of a tag sale. Peter L. is working on rules for the auction which will take place at Ponus YC. Date of Auction, May 2, 2013.

**Outstanding Action Items:**

- Norwalk Boat Show in September - Jonathan is looking into free booth. May be able to use big screen TV with Slides from Year in Pictures. Give out key chains--, Banner - we can have a 3x6 banner with SUS logo, unlimited colors, \$100.00
- Internet for use in documenting counseling process. Problem, can not use email as documentation. We need to go back to bylaws and delineate process of counseling and create a new procedure that allows for confirmation that a person received counseling and add it to bylaws. Board needs to determine an appropriate means of documenting counseling board members or membership.
- Evite: Possible use of Evite to determine how many people will be attending meetings, to open communication between members before events, and to remind members of the event. If there are less than 80 people we can have smaller room at Norwalk in of \$300.00, not \$600.00. In addition, smaller room for smaller group will be more comfortable for speaker. Question whether such a thing is practical given the way singles make last minute decisions on social events. Decided by group present that we will experiment with use of Evite for next board meeting.

**BackTracking:** Chip arrived, approves audit and revision. Revisited treasurer's report. Bottom line, we are doing fine. Treasurer did not yet get paperwork from Norwalk Inn or the Hyatt. Janet moved to accept report, Terry seconded treasurer's report.

**Good and Welfare:** Joan Bothwell relocated to Brookfield.

**Adjournment:** Terry moved to adjourn, Janet seconded.