

**SUS Minutes** July 8, 2021 (final)

via zoom

Attending: Janet, Terry, Marie, Karen, Sherry, Ronnie, Peter with guests Leisa and Ruthie

Called to order 7:05 pm

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**I Presidents remarks** – Terry asked Karen to review Actions items from last months' meeting.

**II Meeting Minutes** – Karen asked for comments and review of June Minutes. Ronnie moved, Janet seconded. Minutes were approved as is.

**III Treasurer Report** – Sherry reports a balance of \$28,976.39. \$100 was “reversed” and \$712 is outstanding but no details. There was an extended discussion about the Treasurer’s responsibilities and the fact that the SUS board has not received a full accounting report of SUS finances since January 2021. The Board did not approve the June or July Treasurer’s report because there was no detailed information and only a bank balance. In June, the board asked for a detailed accounting in writing to be presented at the July 8 meeting. This did not occur. There was a discussion of how to accomplish a full Treasures report such as those that have been presented at every meeting for the past 15-20 years. Sherry stated she was unclear as to what a Treasurer’s report consists of. This was concerning because full access to all previous Treasurers reports, financial documents, and standard forms to streamline reporting was available. Additionally, training and support was provided. It was made clear that SUS has a legal responsibility to produce complete financial statements and that a full accounting of the club’s finances be available to the board and its members each month. Sherry was asked if she could produce a complete treasures report on or before the Sept 2021 meeting. There was no commitment, and the matter was left unresolved.

**IV Commodores report** – Peter comments 1.) Based on Bill Drapers input, Peter agreed to send a note to all skippers about teaching crew how to do basic and more advanced tasks on their boats so crew can continue to build sailing skills. **ACTION!** 2.) Communicate to members that crew can help participate & be involved in weekend sailaway planning such as securing moorings and scouting possible restaurants on shore. 3.) Peter will make every effort to hold in person skippers meetings starting next meeting which will be on the deck at Ponus.

**Vice Commodore** - Janet reports that the All Aboard event was successful. 31 people signed up and between Saturday and Sunday, 9 boats participated. The July 1, DOC session was successful with 8 new members participating. The next DOC is scheduled for July 10.

**V Member Communication** – Terry reports that she had communication with Joe Payea regarding his pay pal refund. Joe received a \$35 refund. The club was fined \$15 which Leisa will look into.

#### **Directors Reports**

**Membership** – Marie has organized the first new/old member cocktail hour, July 15, 5:30-7:30 at Evaritos in Norwalk. A good turnout would be appreciated. Email Blast reminder to go out soon.  
**ACTION!**

**Newsletter** – No report

**Programs** – No report

**Public Relations** – Ronnie reports that she gave all income and expense information to Sherry regarding events she has planned. Generally, SUS collected \$75 at the Potluck and a cost of \$90 to rent the park, but due to other income, the club has a gain of \$74 with events. She has reserved Cedar Point YC on Oct. 16 for the yearend party.

**VI Committee Report** – Nominating Committee Ruthie reports there was an error in the Masthead and that Membership as an open position was omitted. There was a discussion and Marie asked that the Membership job description be re-written and that the position as it currently is, requires several people to accomplish varying tasks.

An email blast to go out directing people to the website for more information about Board positions.

This is urgent with so many open positions. **ACTION!**

Suggestions: Board could use 3-4 more members to “assist” but not be board members. The lead would be the board member for the position with assistants. Public relations should not be a board position rather a task assigned as publicity. Programs does not need to be a board position.

Ida to query membership forms to determine who signed up to volunteer for tasks. Ruth will reach out to Ida. **ACTION!**

**VII New Business** - Terry suggested that because there is no August meeting and there is a significant amount of unfinished business, board members plan on a 4-hour meeting in person. Location to TBD. Key topics will include 1.) Job Descriptions with each board member reviewing and rewriting their descriptions *before* the meeting. The old & suggested revised versions should be in writing. **ACTION!** Email reminder about this sent 2 weeks before the week of August 22. **ACTION!** 2.) Vote on by-law changes. 3.) Number & positions on the board.

Meeting Adjourned 8:57 pm. Peter moved, Janet seconded. All agreed.

Minutes submitted by Karen Ferris - Secretary