

Attending: Terry, Peter, Leisa, Karen, Janet, Ronnie, Ida (via zoom)

Call to order: 6:30

I Presidents Remarks – Terry This is an extended board meeting to accomplish club business, job descriptions and goals. Terry reviewed discussions about the Executive Session held regarding the Treasurer and lack of financial data to the club. A follow up letter was sent asking for complete information with dates. Unable to complete that, Sherry submitted her resignation, and it was accepted by the board.

II Meeting Minutes - Karen with adjustments, July 8, Minutes were approved. Ronnie moved, Leisa seconded, all in favor. Revisions from Ronnie- Special Events remains a board position with a 3-part committee: a. Ronnie chairwoman; b .Cindy Meet-ups & c. Social media. Public Relations is no longer a board position. The board voted unanimously to accept changes to bylaws regarding lifetime membership.

III Treasurer's Report – Leisa A detailed Treasurer's report was prepared and sent to each board member. A general discussion of the report with Lesia pointing out a few items: Balance as of August 31,2012 was \$28,677.49; The cost of the Housatonic Yacht Club was unusually high at about \$1000. Of this, \$200 was donated to the YC and \$150 was paid for service help. Food costs were very high. No budgetary guidelines for the event were provided. It was noted that any expenses over \$500 must be approved by the board.

A rough first draft of the 2022 budget was presented by Leisa with the following highlights. Proposed Draft: \$2000 from the Charlie Raymond Fund for education; \$2500 Special Events; \$800 Sailaways; \$400 Skippers events; \$3000 room rentals (room rentals approx. \$300 each). Ronnie moved, Janet seconded, to approve treasurer's report and first draft 2022 budget accepted.

IV Commodores Report Peter reports that 4 boats will sail on Sept 11 weekend. **ACTION!** Peter strongly requests again, that he be notified immediately of any new members and new skippers so he is aware and can reach out to them. He will communicate with Janet and all new members will receive a welcome letter. He also requests that pictures of all new members be available upon joining the club.

Vice Commodore – Janet reports that there are 8-10 new members since August. The Mt. Sinai sail had 2 boats; the Tiki Bar again was a great success and despite bad weather, Great Captains Island was a success ending up on Terry's Deck.

Upcoming events: Sept 18-19 Oyster Bay; Sept 25-26 Northport/Centerport; MOC Sept 23; DOC date tbd.

ACTION! The Interactive Calendar is not used by members and Ida will remove it from the Masthead. Reminder that members should contact Janet about getting on boats.

Directors Reports

Membership – Marie was not present but submitted questions and comments regarding the Membership Job Description. **ACTION!** It was decided that \$750 will be allocated to have assistance in

establishing an on-line application that streamlines the process. The job description was not revised or completed and requires more discussion.

Newsletter – Ida reports the Newsletter was sent.

Programs –“ Whales of Long Island” Program (Sept. 30) **ACTION!** Ronnie will talk with Gary to finalize arrangements. It was decided that it is not necessary for Program Director to be a board position.

Action! A new job description will be drafted.

Public Relations/Special Events – Ronnie reports that due to the resurgence of COVID-19, numerous restrictions by Cedar Point and safety issues, we should consider postponing the Cedar Point End of Season party. The Charlie Raymond celebration will be postponed until next year. The cost of the outside pavilion at Cedar Point is \$500 (limited to 50 people) same cost for inside space. Ronnie reports that the SUS deposit for this year can be held over until next year, 2022. **ACTION!** Peter will talk with Gene about the possibility of availability at Norwalk YC for an event this year.

It was suggested that three parties be planned each year such as: Winter brunch, Cast Off and End of Season. There is simply too much work for the current number of planned parties.

Nominating Committee - Ida and others have been in contact with Ruthie about progress.

New Business

Job descriptions Lengthy discussions to revise and update job descriptions for each Board position. Brief summary as follows.

President: Terry ‘As is’ with the addition of: A candidate must have had six months of board service in order to take this position.

VP: Leisa has revised and updated the position

Secretary: Karen ‘As is’ with the addition of Activity Calendar responsibilities

Treasurer: Leisa has revised with additions to streamline P&L and budget reports. She also suggests that the SUS computer be passed to the new treasurer for continuity.

Commodore Peter ‘As is’

Vice Commodore Janet revisions and emphasis on contacting VC to get on boats.

Membership - Marie the job has several aspects and requires 2-3 members to support the position.

More work is needed to organize & finalize. A key take-away- **ACTION!** - Peter and Janet must be notified immediately of all new members.

Publicity Director Ronnie there is no longer a Public Relations and Special Events position. Now consolidated into Publicity Director as one board position. Support positions that will report to Ronnie but are not board positions are a.) Meet-up Chair- person b.) Public Relations/social media

Program Director No longer a board position. **ACTION!** A new job description based on our discussion will be written.

Terry suggests the August Board meeting be added back into the calendar totally 11 meeting per year.

Meeting adjourned 10:10pm Janet moved, Terry seconded.

Minutes submitted by Secretary – Karen Ferris